

STATE OF DELAWARE

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DELAWARE HEALTH  
AND SOCIAL SERVICES

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**Division of Management Services**  
1901 N. DuPont Highway  
New Castle, DE 19720

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**Department of Health and Social Services  
Division of Substance Abuse and Mental Health  
1901 N DuPont Highway  
New Castle, DE 19720**

May 3, 2012

TO: ALL OFFERORS

FROM: CEASAR McCLAIN  
CONTRACTS MANAGER

SUBJECT: REQUEST FOR PROPOSAL – ADDENDUM #1  
NO. HSS-12-015- Adult Detoxification Services  
Questions & Answers

REQUEST FOR PROPOSAL NO. HSS-12-015  
Adult Detoxification Services  
Pre-Bid Meeting Questions and Answers  
April 24, 2012

- 1) Q: Can the ASAM III.7-D or medically monitored detoxification be provided at a location other than the Kirkwood Highway site?

A: DSAMH will consider more than one setting or a centrally located setting that is easily accessed by all counties.

- 2) Q: Can a provider/applicant bid for only one level of care, i.e. residential only?

A: No

- 3) Q: Are current services at Kirkwood Detox considered: a) clinically managed residential detoxification, or b) medically monitored inpatient detoxification?

A: Medically monitored

- 4) Q: In the RFP it suggests that you are only looking for outpatient detoxification locations in New Castle County? Are you looking for other locations in New Castle County?

A: Services can be located anywhere in the State; however, the bidder must provide a strong rationale for the choice of location(s).

- 5) Q: Are the adult detoxification services to be provided statewide?

A: The services must be available for individuals throughout the State.

- 6) Q: Is the state's Ellendale facility also available for service delivery?

A: No, the state's Ellendale facility is not available at this time.

- 7) Q: What is the current capacity of the Kirkwood Highway detoxification site?

A: There are sixteen rooms, each with two beds; the contractor can expand this number with the use of cots. However, DSAMH strongly encourages the bidder to not exceed 40 residential "slots" and develop resources and programs that promote alternatives to residential detox (e.g. ambulatory detox). There is no limit the capacity for Outpatient Ambulatory Detoxification Services.

8) Q: Is the Kirkwood Highway detoxification service location a state run facility?

A: Yes, the Kirkwood Highway location is both a state run and state maintained facility.

9) Q: Will the medications needed for the adult detoxification services be provided by the state pharmacy?

A: Yes, as negotiated with the successful vendor.

10) Q: Are the bidders for this project allowed to enter into partnerships vs. using Subcontractors?

A: Yes, bidders may enter into partnerships for this project. The use of Sub-contractors will not be permitted for this project.

11) Q: What are all of DSAMH's rules, or currently expected rules regarding length of stay in residential and ambulatory detoxification? PG. 12 B. APPROVED LENGTH OF STAY

A: Length of stay will be determined by the individual needs of the client and on acceptable protocols for detoxification from various drugs that cause physical addiction.

12) Q: During the Pre-Bid Meeting, it was mentioned that Partnerships are permitted although Sub-contractors are not. Could acceptable criteria be detailed in the Division's acceptable disposition of a "partnership agreement" as to avoid a Sub-contractor agreement to remain in compliance of the RFP?

A: We will work with the successful vendor in developing a partnership agreement.

13) Q: Will the new contractor be required to obtain Identification prior to the delivery of Adult Detoxification Services?

A: We do not understand this question.

14) Q: What is the acceptable form of identification that will be required of the contract holder in order to provide Adult Detoxification Services?

A: We are unable to understand this question.

15) Q: Have the MCO's agreed to pay, or should the contract holder expect payment from the MCO's, for ambulatory detoxification?

A: The MCO's do pay for residential detox and for out-patient services. However, the outpatient insurance benefit is limited and would quickly be depleted if used for ambulatory detox services. The successful vendor will be required to contract with the MCO's. DSAMH is in discussions with Medicaid about modifying how they pay for outpatient services to take into account the issues unique to this type of service. DSAMH does not anticipate that this will change in the near future.

16) Q: What is the rate at which the MCO's will reimburse for ambulatory detoxification?

A: We do not have this information.

17) Q: Is the State prepared or willing to expand the Waiting Area of the Kirkwood Hwy building?

A: DSAMH will require a very specific and supported plan to support any proposed changes in internal building layout.

18) Q: Is the State willing to provide funds to the contract holder to expand the Kirkwood Hwy building?

A: DSAMH is willing to consider a very specific and supported plan. However, this may be cost prohibitive and is thus unlikely.

19) Q: Do individuals receiving case management services from ADS, have access to DSAMH funds for in-home supportive aides if a need is identified to retain them to accessing a higher level of care?

A: DSAMH will consider this in the proposal.

20) Q: What are some of the criteria that DSAMH expects, or has thoughts of utilizing, in order to monitor and evaluate the ADS contract? PG. 18. V. B.

A: The AMDETOX substance abuse standards.

21) Q: Should the contract holder expect further evaluation criteria to be added during the monitoring period, after the criteria are accepted within the contract?

A: The contractor will be expected to meet all federal and state guidelines including Board of Nursing, Board of Pharmacy, CSAT and other applicable rules and

regulations that pertain to the prescribing, dispensing, storage and safe keeping of all medications used by the contractor.

22) Q: What is DSAMH's definition of "regular basis" for contract monitoring/evaluation?

A: A minimum of once a year. More frequent monitoring may be conducted at the discretion of DSAMH.

23) Q: Do all individuals utilizing detoxification services fall into the DOJ settlement class described in Section II.B. 2. a-f of the settlement agreement if they have not been diagnosed with SPMI?

A: No

24) Q: Do individuals with Axis I substance dependence diagnoses fall into the DOJ settlement class?

A: No

25) Q: Do individuals with Axis I substance abuse diagnoses fall into the DOJ settlement class if they have a history of using hospital services or have incarceration histories?

A: Only if their history and diagnosis meet the criteria for SPMI